

Minutes of the meeting of the Comox Valley Water Management Advisory Committee held on March 29, 2018 in the Comox Valley Regional District boardroom located at 550B Comox Road, Courtenay, BC, commencing at 9:45 am

PRESENT:	T. Kushner, Director of Public Works Services	City of Courtenay
	R. O'Grady, Director of Engineering	City of Courtenay
	R. Kanigan, Chief Administrative Officer	Town of Comox
	R. Dyson, Chief Administrative Officer	CVRD
	K. La Rose, Senior Manager of Water/Wastewater Services	CVRD
	C. Gore, Manager of Capital Projects	CVRD
	M. Imrie, Manager of Wastewater Services	CVRD
	Z. Berkey, Engineering Analyst	CVRD
	C. Wile, Manager of Operational Communications	CVRD
	A. Baldwin, Legislative Services Assistant & Recording Secretary	CVRD

ITEMS:

Management report

The committee reviewed the March Comox Valley Water Management Advisory Committee management report.

Minutes

The committee reviewed the minutes of the February 8, 2018 Water Management Advisory Committee and no errors or omissions were noted.

Draft staff report: Draft staff report: UV Disinfectant Project Close Out

D. Cherry, Island Health was invited to join the meeting.

Z. Berkey provided an overview of the above-noted draft staff report regarding the recently completed UV disinfection project. D. Cherry suggested that the staff report make mention that Island Health recommended the UV disinfection as a temporary measure to ensure compliance with drinking water standards until the end of the year in addition to reducing BWNs.

Draft staff report: Value Planning Study Final Report – Comox Valley Water Treatment Project

C. Gore provided an overview of the above-noted draft staff report. Discussion was around the following main points:

- The option of constructing a secondary pipeline in the future (bullet no. 4 of the staff report). There is one concern that the pipeline would likely go through the Morrison Wetlands, but this as noted to be potentially solved by HDD. City of Courtenay indicated that they thought this option was worthy of considering;
- It was clarified that the belt and screw presses relates to a decision that is to be made by the stakeholders of whether a small forcemain is built that ties into the Courtenay sewer system (the City's consultant is analyzing this option) or whether to utilize a dewatering system. This matter will also be further discussed during the meeting between City and CVRD staff.
- There is a risk register for the project. CVRD staff will be meeting with WSP and their commercial advisor to ensure the risks are managed through the procurement process.
- City staff pointed out that there were only two opportunities for stakeholder input and not three as noted in the report;

- A question arose around additional staffing and to ensure this is included in the budget. Further feedback from the advisory committee on the value alternatives were invited and will help guide the technical memo which will be reviewed at the May 3, 2018 advisory committee and submitted to the May 15, 2018 Water Committee.

D. Cherry, Island Health, left the meeting at 10:12 am.

Draft Staff Report: Inclusion of 4590 Marsden Road into the Comox Valley Water Local Service Area

Z. Berkey provided an overview of the above-noted draft staff report. No concerns were raised as this was deemed to be a 'once off' minor boundary adjustment to include the property in the Comox Valley water local service area.

Comox Valley water supply system consumption report

The committee reviewed the February water supply consumption report.

CONFIDENTIAL ITEMS:

The committee discussed confidential material at 10:20 am and resumed its open session at 11:32 am.

GENERAL:

The next Water Management Advisory Committee meeting will be held on May 3, 2018 commencing at 9:00 am in the Comox Valley Regional District boardroom.

TERMINATION:

The meeting terminated at 11:32 am.

Recorded by:

Certified correct:

A. Baldwin
Legislative Services Assistant

K. La Rose.
Senior Manager of Water and Wastewater
Services